

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2006  
(Approved January 16, 2006)

The Board of Supervisors held their annual organizational meeting on Tuesday, January 3, 2006. Present for the meeting were supervisors Robert Preston, W. Atlee Rinehart and Jay Doering, Timothy Roland and Rosemarie C. Miller. Also, in attendance were John A. Koury, Jr., Township Solicitor and Casey LaLonde, Township Manager and Brady Flaharty of ARRO Consulting, Inc. Mr. Preston called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

**1. AFFIRMATION OF THE BOARD OF SUPERVISORS**

Mr. Rinehart moved to appoint Mr. Preston as Chairman. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Doering moved to appoint Mr. Rinehart as Vice Chairman. Mr. Preston seconded the motion. The motion carried unanimously.

**2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP**

Mr. Doering moved to affirm Mr. Rinehart's 'as needed' part-time township employee status being the only supervisor employed by the township. Mr. Roland seconded the motion. The motion carried. Mr. Rinehart abstained due to conflict of interest.

**3. APPOINTMENTS TO OFFICE**

Mr. Doering moved to appoint Mr. LaLonde to the position of Township Manager. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Doering moved to appoint Mrs. Miller to the position of Township Secretary. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Doering to the position of Township Treasurer. Mr. Roland seconded the motion. The motion carried unanimously.

Mr. Doering moved to appoint Mr. Roland to the position of Assistant Secretary/Treasurer. Mr. Rinehart seconded the motion. The motion carried unanimously.

**4. ESTABLISHED THE AMOUNT OF THE TREASURER'S BOND**

Mr. Doering moved to establish the amount of the Treasurer's Bond at \$1,000,000. Mr. Rinehart seconded the motion. The motion carried unanimously. The Board requested that quotes be obtained for a larger bond for future needs.

**5. OTHER APPOINTMENTS**

Mr. Rinehart moved to appoint Mr. John A. Koury, Jr. to position of Township Solicitor. Mr. Doering seconded the motion. Mr. Preston and Mrs. Miller abstained. The motion carried with a 3-0-2 vote.

Mr. Rinehart moved to appoint Mr. Brady Flaharty of ARRO Consulting, Inc. as Township Engineer. Mr. Roland seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Code Inspections Inc. as Code and Zoning Enforcement Officer and Building Inspector. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Ray Kolb as Driveway Inspector. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. David Heim as Vacancy Board Chairman. Mrs. Miller seconded the motion. The motion carried unanimously.

Zoning Hearing Board appointments will be discussed in executive session.

Mr. Rinehart moved to appoint Ms. Mary Brower to the Historical Commission. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Roland moved to appoint Mr. Rob Blye to the Parks and Recreation Committee. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mrs. Kathryn Alexis to the Planning Commission. Mrs. Miller seconded the motion. The motion carried unanimously.

Mr. Doering moved to appoint Mrs. Sally Kolb to Emergency Management Coordinator. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. David Heim to Citizen-at-Large to the Federation of Northern Chester County Communities with himself and Mrs. Miller acting as alternates. Mr. Doering seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Preston to Voting Delegate to PSATS Annual Convention. Mrs. Miller seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Doering to Pottstown Area Regional Council of Governments. Mr. Roland seconded the motion. The motion carried unanimously.

Mr. Doering moved to appoint Mr. Roland and Mrs. Constance Megay to the Pottstown Metropolitan Area Regional Planning Commission. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Doering to Police Liaison. Mr. Roland seconded the motion. The motion carried unanimously.

Mr. Doering moved to appoint Mr. Rinehart to Road Department Liaison. Mrs. Miller seconded the motion. The motion carried unanimously.

Mr. Rinehart moved to appoint Mr. Preston to General Staff Liaison. Mrs. Miller seconded the motion. The motion carried unanimously.

Mr. Preston moved to appoint himself and Mr. Rinehart to Fire Department Liaison. Mr. Rinehart seconded the motion. The motion carried unanimously.

Mr. Doering moved to reevaluate ARRO Consulting, Inc. in 2009, Grafton Association in at the end of 2006 and McMahon Associates, Inc. in 2008. Mr. Rinehart seconded the motion. The motion carried unanimously.

**6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS**

Mr. Rinehart moved to continue to have National Penn Bank as the depository for the township's funds. Mrs. Miller seconded the motion. The motion carried unanimously.

**7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES**

Mr. Preston moved to establish the Board, Committee and Commission meeting dates, times and location as amended. Amendment being the addition of zoning meetings for January through June. Mr. Doering seconded the motion. The motion carried unanimously.

**8. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES**

Mr. Rinehart moved to establish holidays for non-unionized township employees as presented. Mr. Doering seconded the motion. The motion carried unanimously.

**9. SET FEE SCHEDULE AND MILEAGE REIMBURSEMENT**

Mr. Doering moved to adopt the 2006 fee schedule as presented with the addition of consultant fees. Mr. Rinehart seconded the motion. The motion carried unanimously. All township consultants fees schedules shall be attached to the adopted township fee schedule.

Mr. Preston moved to set the mileage reimbursement at the current IRS standard. Mr. Rinehart seconded the motion. The motion carried unanimously.

**10. PASS RESOLUTION ON EMS TERRITORIES FOR AMBULANCE SERVICES**

Mr. Rinehart moved to approve Resolution No. 2006-03 for ambulance service. Mrs. Miller seconded the motion. The motion carried unanimously.

An executive session was held from 7:45 p.m. to 8:20 p.m. to discuss Zoning Hearing Board appointments.

Mr. Doering moved to appoint Mr. Paul Manzon to the Zoning Hearing Board and appoint Peter Vetere as the Zoning Hearing Board alternate. Mr. Rinehart seconded the motion. The motion carried unanimously.

**ADJOURNMENT**

The annual organizational meeting closed at 8:25 p.m.

Respectfully submitted,

Rosemarie C. Miller  
Township Secretary

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
MEETING HELD ON JANUARY 3, 2006  
(Approved January 16, 2006)

The Board of Supervisors held their regular monthly meeting on Tuesday, January 3, 2006. Present for the meeting were supervisors Robert Preston W. Atlee Rinehart, Jay Doering, Timothy Roland and Rosemarie C. Miller. Also, in attendance were John A. Koury, Jr., Township Solicitor and Casey LaLonde, Township Manager and Brady Flaharty of ARRO Consulting, Inc. Mr. Preston called the meeting to order at 8:25 p.m.

**1. MINUTES**

Minutes of December 12, 2005

Mr. Doering moved to accept the minutes of the December 12, 2005 monthly meeting as presented. Mr. Roland seconded the motion. Mrs. Miller abstained due to the fact that Mrs. Miller did not take office until January 3 2006. The motion carried.

Minutes of December 19, 2005

Mr. Rinehart moved to accept the minutes of the December 19, 2005 workshop meeting as presented. Mr. Roland seconded the motion. Mrs. Miller abstained due to the fact that Mrs. Miller did not take office until January 3 2006. The motion carried.

**2. PUBLIC COMMENTS**

Mr. Walter Woessner inquired about T-intersections. The Board agreed they do not want T-intersections. Mr. Preston noted the applicants must adhere to the driveway ordinance.

Mr. Ray Kolb noted concerns that appropriate adapters have not been placed on the fire hydrants in Coventry Glen and Creekview. The Township Engineer will send a letter to the applicants regarding this issue.

Mrs. Maria Kardick of 70 Springhouse Lane inquired about the status of the sewer project. It was noted a sewer update would be discussed at the January 16, 2006 workshop meeting.

Ms. Mary Brower noted ordinances would have to be adjusted if Old Schuylkill Road becomes a dead end. Mr. Preston noted Zoning Meetings would begin on January 30, 2006 to discuss ordinance issues.

Mr. Michael Coine inquired about the plantings that were to be given by Tailored Turf for Parkerford. The Township Manager noted such plantings are expected in the spring.

**3. REPORTS**

Reports from Various Departments and Committees

Mr. Rinehart moved to approve reports from various departments and committees and the fund balances report. Mr. Doering seconded the motion. The motion carried unanimously.

The budget summary report and \$1M loan expenditures will be addressed at the January 16,

2006 workshop.

Fund Balances Report

<b>Fund</b>	<b>Checking</b>	<b>Money Market</b>	<b>CDs</b>	<b>Total</b>
General	\$45,463.76	\$269,535.60		\$314,999.36
Capital Reserve		\$21,170.12		\$21,170.12
Highway Aid	\$1,354.55	\$12,808.73		\$14,163.28
Sanitary Sewer	\$31.85	\$20,344.80		\$20,376.65
Traffic Impact Fee Fund	\$1,000.00	\$304,296.70		\$305,296.70
Police Safety	\$3,300.42		\$2,500.93	\$5,801.35
Water Users	\$4,158.92			\$4,158.92
<b>TOTAL</b>				<b>\$685,966.38</b>

**4. SUBDIVISION AND LAND DEVELOPMENTS**

Project: Meadowbrooke Hunt

Applicant: Fulmer Road, LP

Mr. Doering moved to table approval of Escrow Release No. 5 for Meadowbrooke Hunt until the sidewalk/bus pad issue is resolved. Mr. Roland seconded the motion. The motion carried unanimously.

Project: Heather Glen

Applicant: Heritage Building Group

Mr. Doering moved to approve Escrow Release No. 6 for Heather Glen for the amount of \$72,680.56. Mr. Rinehart seconded the motion. The motion carried unanimously.

Project: Coventry Self Storage

Applicant: Ronald and Shirley Elliott

Mr. Rinehart moved to approve Resolution No. 2006-01 granting final plan approval for Coventry Self Storage. Mr. Doering seconded the motion. Mr. Preston moved to authorize the Township Solicitor to prepare the proper documents. Mr. Doering seconded the motion. The motion carried unanimously.

**5. OTHER BUSINESS**

**6. DISCUSSION ITEMS**

**7. ADDITIONAL ITEMS BROUGHT TO THE BOARD**

The Township Solicitor noted he will be attending the Zoning Hearing on January 9, 2006 and requested a supervisor to attend. Mr. Preston will attend the hearing.

The Township Solicitor noted a meeting is scheduled for January 5, 2006 to discuss the Sharp Subdivision. The Township Engineer and the applicant's counsel and engineer will be attending.

Mr. Rinehart moved to approve a payment in the amount of \$21,556.00 for liability insurances. Mr. Doering seconded the motion. The motion carried unanimously.

**8. ADJOURNMENT**

The monthly meeting adjourned at 9:15 p.m.

Respectfully submitted,

Rosemarie C. Miller  
Township Secretary